

AVALON CATALOG



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Avalon Catalog

INTRODUCTION

The Avalon School of Astrology provides comprehensive training that prepares students for a career in the field of astrology. The Avalon School of Astrology is located in Gainesville, Florida. The program of study is very intensive and academically challenging, and an average student must study for two hours for each hour of classroom time.

The Avalon School of Astrology is a non-profit educational institution under IRS 501 (c) (3)

Licensed by the:
Commission for Independent Education,
Florida Department of Education
325 West Gaines Street, Suite 1414
Tallahassee, Florida 32399-0400
Phone: (850) 245-3200
Toll Free: (888) 224-6684
Fax: (850) 245-3233 or (850) 245-3234

Additional Information regarding this institution may be obtained by contacting the Commission at the above address and phone numbers.

SCHOOL HISTORY

The Avalon School of Astrology was established as a Florida Corporation in the year 2002, and in the same year 501(c)(3) non-profit status was granted by the federal government.

A license to operate as a post-secondary vocational school was granted by the Commission for Independent Education by the state of Florida in 2002. The school opened its doors and the first classes began in February 2004.

EDUCATIONAL PHILOSOPHY, MISSION STATEMENT, AND GOALS:

It is the view of The Avalon School of Astrology that at this point in history astrology consists primarily of a massive amount of anecdotal evidence. Personal observations of hundreds of thousands of astrologers over thousands of years have built a huge theoretical edifice. Very little scientific validation of these theories exist, so therefore practitioners of astrology must be careful to not make categorical statements that do not have supporting research to validate these statements.

Despite the lack of scientific proof, astrology is an extraordinarily rich resource of ideas and theories which a great many people are able to use very effectively in counseling, for personal development, in

financial analysis, and in other areas. For example, well-known financial analysts Arch Crawford and Bill Meridian, as well as many others, openly use astrology.

The Avalon School of Astrology inspires the student to think critically, even skeptically, and analyze the evidence for the many different approaches to astrological analysis. At the same time, the student is also given clear and practical methods to apply the theory and to operate successfully as a professional in the field of astrology.

Our mission is to help you become proficient as an astrologer and be able to practice as a professional astrologer. We provide you the training to master a specific set of tools to be able to practically apply the ideas. If you want to master a specific system of astrology and apply it effectively, whether you wish to use these skills as a professional astrologer or not, we think that Avalon is the best school for you. We also train you with specific astrology software that you must own to use on your astrological practice. All astrological analysis is done with astrology software. The software is like the hammer and saw that a carpenter uses. You cannot learn to build a house just by hearing the ideas and you cannot learn to play golf just by reading books and listening to people. You must pick up the hammer, or pick up the golf club, and have a pro work with you, to guide you, and help you excel. This is what we do at Avalon.

Because our goal is to enable you to have professional skills, we do not study in any detail all the various theories and ideas in astrology. We let you know what the other approaches are and how they differ but we do not attempt to understand and use them. It would be nice if we could, but it would be like trying to teach you play piano, guitar, and trombone at the same time. We will teach you to play piano and we will show you what the guitar and trombone look like, but that's it.

The goal of The Avalon School of Astrology is to produce graduates who represent a new kind of astrology for the 21st century, an astrology that is ethical and based on comprehensive vocational training. The student receives practical and specific training that enables the graduating student to succeed in a career that utilizes the expertise gained at The Avalon School of Astrology.

SCHOOL FACILITIES

The Avalon School of Astrology is located in Gainesville, Florida. The school building consists of 1,800 square feet of building space in an attractive north-west area of Gainesville. The school consists of a classroom, library, computer room, instructor office, student lounge and student hall, administration office, and a small kitchen.

The computer room is equipped with computers, and printers. The classroom is equipped with a computer and LCD projector for the instructor to make presentations and assist in teaching computer software features and operations that students are required to master as part of their studies. Talking is not permitted in the library.

The building and surroundings are pleasant, with trees, a small park, and woods nearby. There is a shopping area with grocery store, restaurant, etc. less than 1 mile (1 minute drive) from the school.

Gainesville is located in north central Florida, a little over 2 hour drive north of Orlando and a little over 1 hour Southwest of Jacksonville. Saint Augustine is a little over 1 hour drive east of Gainesville. The population of Gainesville is about 100,000 people with a population in the surrounding area almost double that. The University of Florida and Santa Fe College are large employers, and there are also a good number of smaller technology firms (Medical Manager, Barr Systems, etc.), and various professional services. Because higher education is the main industry of Gainesville, there are excellent libraries and other educational facilities.

There is a small airport in Gainesville with connections to Atlanta, Georgia, Charlotte, North Carolina, and Miami.

Gainesville has a mixture of many ethnic groups and life styles. There is also a strong southern feeling that feels to many people more like Georgia than Florida.

Gainesville is often called "the tree city" and is an attractive, well-maintained town. Summers are hot and humid with morning temperatures in the low 70's and mid afternoon temperatures in the low 90's. Winters are dry and cool with morning temperatures typically in the low 40's and highs in the mid 60's. Temperatures at night on occasion go down to the upper 20's in winter; this is not Miami or Fort Lauderdale! On the other hand, leave your heavy winter coats at home. Even in January temperatures will warm up in the afternoon to the 50's and sometimes higher. There are small theater and dance groups, local musicians, and concerts. There are also beautiful crystal clear springs within a half hour drive.

ADMISSION REQUIREMENTS

Prior to being considered for admission to The Avalon School of Astrology, each applicant must submit the following to the Administration Office:

A completed Application and Registration Form

A copy of a high school diploma, GED certificate, or college transcript

The applicant must also be interviewed by the Admission Officer to discuss educational plans and readiness for the program.

All students must also have good communication skills and must pass an interview. Interviews can be conducted in person or over the phone. The interview assesses the applicant's goals, expectations, hopes, and preparedness for attending The Avalon School of Astrology.

MOTIVATION AND TIME COMMITMENT

The training program provided at The Avalon School of Astrology is intensive! An average student needs to study 2 hours for each hour of classroom time.

Having a steady and regular routine, with short, periodic breaks from studies to exercise, play sports, work part time, or have other diversions can help you stay focused and attentive through this intensive training process.

To turn you into a professional astrologer in just two and a half years is not trivial, and you should expect to be challenged and to devote yourself to these studies. We strongly recommend that you have a table and quiet space somewhere at home or be able to go somewhere that allows you to focus without constant interruptions. One does not gain expertise by haphazardly or inattentively working on it. The Avalon program is a challenging and exciting adventure. You will change and grow as a result of this program. You must give a lot to it, but you will grow and develop as well.

NON-DISCRIMINATION POLICY

The Avalon School of Astrology admits students of any race, color, national, or ethnic group origin to all the rights, privileges, programs, and activities generally accorded or made available to students at this school. The Avalon School of Astrology does not discriminate on the basis of race, color, and/or religion, national, or ethnic group origin in administration of education policies, admissions policies, scholarship program, and other school-administered programs.

ONLINE CLASS DELIVERY

Avalon classes are offered Live (in real time) through the internet using a live internet educational technology service except the following three courses: AGY251B, Ethics and Counseling Skills; AGY202, Practicum I; and AGY256, Practicum II. All courses in the PAC certificate program are offered online so it is not necessary to travel to take classes. For students who continue studies in the TACC diploma program it is necessary to attend some classes at Avalon.

Students enrolled in online courses are required to have the following:

- a) Computer with sounds and video, headset
- b) Printer (optional)
- c) High Speed Internet Connection
- d) Software: Sirius Astrology Software
- e) Books: required books for course
- f) Internet Password: This will be provided by the Avalon School of Astrology to each of the students. A password is required to enter the internet live classroom. No two passwords are the same and are not transferable.
- g) Training: Each of the Students will be trained to use the live educational technology prior to conducting the live online class.

PROGRAM OFFERED

CERTIFICATE PROGRAM

Professional Astrology Certificate (PAC). Consists of 10 courses, 450 total clock hours

OBJECTIVE: This program, trains students to become a personal consultant. Our mission is to help you become proficient as an astrologer and be able to practice as a professional astrologer. We provide you the training to master a specific set of tools to be able to practically apply the ideas. Upon graduation, student receives a Professional Astrology Certificate and becomes a personal consultant.

DESCRIPTION: The focus of the PAC certificate program is to train the student to be effective and successful as a professional astrologer. To achieve this goal the student is trained in a specific system of astrological interpretation and emphasis is placed on using software and other tools to obtain information that is important to clients, and on providing this information in a sensitive and ethical manner that will be helpful to the client.

PAC PROGRAM BREAKDOWN BY COURSE

10 courses. For each course there are 4 hours of classes per week for 11 weeks. There are 4 courses taught per year. Each course successfully completed is 45 hours and there are 450 total hours in the total PAC program of 10 courses.

AGY101: Astrology: A Modern Approach

AGY103: Essentials of Astrological Interpretations

AGY201: Astrological Consulting

AGY111: Forecasting Methods

AGY151: Harmonics and CosmoBiology

AGY106: 20th and 21st Century Analytical Methods & Calculations

AGY121: Astrolocality and Compatibility

AGY116: Advanced Astrological Techniques

AGY275: Advanced Astrolocality & Compatibility

AGY251: Ethics and Consulting Skills

PAC COURSE DESCRIPTIONS

AGY101: Astrology, Science or Superstition. A Modern Approach. David explains the underlying principles of his system of astrological interpretation. A new perspective on how astrology works and the effects of zodiac signs and houses is presented. The emphasis of interpretation is based on pattern analysis of the chart using harmonic aspects How to use harmonic charts. The relationship of this system to science and other astrological methods.

AGY103: Essentials of Astrological Interpretation: We perfect our ability to interpret charts by applying the ideas. Students do assignments and share their findings with three other students and the instructor via email. The student learns how to use the astrology software to bring up the important information and how to see the patterns work in the lives of people. Feedback from the instructor and other students helps students master the art of astrological interpretation using this new system of astrological interpretation.

AGY201: Astrological Consulting: Students develop professional expertise by having guests come to the class to receive an astrological consultation. The instructor will do the consultation while also teaching the methods used. Students will post their thoughts and observations during the process. Vibrational Astrology method learned from previous course will be applied.

AGY111: Forecasting Methods. Fast and efficient ways to forecast and see future trends. At the end of this course, students can include some forecasting

in their astrological work. We focus on how to bring up the critically important information and interpret it. There are an almost endless number of predictive methods in astrology and we will focus on a few that you can reliably use in your professional practice. As with all of the courses at Avalon, the emphasis is practical and you learn how to quickly pull up the essential information needed to help your clients. We will also become acquainted with variations of astrological theory and different leading astrologers who are proponents of these various systems.

AGY151: Harmonics and Cosmobiology. Students perfect the ability to interpret charts combining midpoint structures and planetary pictures with harmonic patterns to obtain a very detailed and specific understanding of the person. Students continue to apply the ideas in the interpretation of charts and share their findings with other students and the instructor. By the end of this course, the student is able to interpret astrology charts to obtain useful and helpful information that otherwise would be very difficult to obtain. The student is now on a path towards professional competency. **AGY106: 20th and 21st Century Analytical Methods and Calculations.** Students develop professional competency in interpreting astrology charts of individuals, relationships, and astrolocality. Understanding deepens and becomes more sophisticated. Students can begin plans for a professional practice if they wish to

AGY121: AstroLocality and Compatibility. The ideas learned in the first four courses are now applied to understanding how the person is affected by different geographic areas and the compatibility of two people in any kind of relationship.

AGY116: 20th and 21st Century Analytical Methods. The astrology charts of people with various problems and issues are interpreted so students know how to address various kinds of issues that can arise. Students develop greater breadth and expertise in astrological interpretation.

This course represents the final polishing of your interpretive skills where you incorporate psychological understanding and the importance of myths, stories, and finding purpose in a person's life into the astrological analysis. By incorporating these insights into your astrological interpretation, you develop greater facility in being able to understand the world from your client's point of view. The appreciation of the many paths people rightfully travel enriches us and we grow in wisdom through being astrological counselors.

At this point in your studies you should sometimes surprise yourself at how you are able to target key issues for the person with relative ease and assist the person to gain greater clarity. Astrological consulting often enters a kind of sacred and precious space

and a beautiful communication that can have great meaning and be very helpful to the client. By being able to use the astrological information while also listening openly to the client, we are able to become wise counselors. This is our responsibility and we must work to perfect our services for the benefit of our clients, and in this course you will develop greater facility as a counselor.

AGY275: Advanced Astrolocality & Compatibility. We return to the topics of Astrolocality and Compatibility to apply what was learned in the previous classes to the charts of people, and to see how different questions and concerns of clients can be addressed.

This course is important because people often want to select a place to do business, vacation, or relocate to. Modern and advanced methods for selecting places makes it possible to select places much faster and with much greater accuracy than was possible in the past. In this course we master these techniques. Students apply the ideas learned on the charts of fellow students and develop the confidence to consult clients. With surprising speed and clarity you can identify places and provide useful information to clients.

AGY251. Ethics and Consulting Skills: Professional standards, ethics, and consulting skills required in other professions such as in marriage and family therapy, financial consulting, etc., and current standards in astrology. Ethical and legal requirements for the practice of astrology. How to refer clients for proper treatment, consultations, or advice by various kinds of psychological and medical practitioners, financial and business consultants, and other services available.

Case studies and research evidence on therapeutic value of various health-related problem or psychological problem that clients of astrological consultants may have are used. Social statistics, medical data, and other data is presented for that provides factual information on the effectiveness of potential services and practitioners to whom your clients can be referred for specific problems, whether they are medical, psychological, financial, or personal.

Completion of this course fulfills the ISAR Ethics Training Requirement and the ISAR Counseling Skills Requirement.

TUITION, AND OTHER FEES

Miscellaneous Fees:

\$ 25 Registration Fee (non-refundable, one time fee).

Registration fee is due at the time that the Enrollment form is submitted.

Program Tuition: Total Cost Per program (On Campus or Online):

PAC Tuition: \$4,000 (\$2000 per term)

Tuition Fee per course: \$400.00

Books and software must be purchased prior to attending the first class.

TUITION FEE PAYMENT SCHEDULE

Monthly Payment Per Course: Tuition for a course can be paid in full by first day of class or in 3 monthly payments of approximately \$134 per month. If paying monthly, payment must be made by the first day of classes, and the same day of the month on the following 3 months. If school begins on May 5, for example, payment must be made by the 5th of each month.

Monthly Payment Per Term: Tuition for a term can be paid either in full by the first day of class, or in 4 monthly payments. For example, the tuition for a full-time student is \$2,000 per term, and can be paid either in full by the first day of class, or \$500 per month.

Late Payments: A tuition payment that is late by more than 7 days will result in the student being called in for a meeting. If the student is unable to make the payment, then unless a special condition exists that allows for an exception, the student may be expelled from the school.

CANCELLATION AND REFUND POLICY

If a student should be terminated or cancel for any reason, all refunds will be made according to the following refund schedule:

1. Cancellation can be made in person, by electronic mail, or by Certified mail.
2. All monies will be refunded if the school does not accept the applicant or if the student cancels within three (3) business days after signing the Enrollment Agreement and making initial payment.
3. Cancellation after the third (3rd) business days, but before the first class, will result in a refund of all monies paid, with the exception of the registration fee (not to exceed \$150.00).
4. Cancellation after attendance has begun, through

40% completion of the program, will result in a Pro Rata refund computed on the number of hours completed to the total program hours.

5. Cancellation after completing more than 40% of the program will result in no refund.

6. Termination Date: When calculating the refund due to a student, the last date of actual attendance by the student is used in the calculation unless earlier written notice was received.

7. Refunds will be made within 30 days of termination or receipt of Cancellation Notice from the student.

CANCELLATION BY THE SCHOOL

In the event that student applies for admission to the school or enrolls in a course and for some reason (such as sudden illness of the instructor or insufficient enrollees) the classes are canceled, then all fees paid by the student will be refunded in full. Every effort will be made by the school to fulfill its commitment to offer courses that are promised. Avalon will not announce the availability of courses until it is evident that there is a sufficient number of students enrolled and qualified instructors are available to teach. Therefore, the probability of a cancellation by the school is very unlikely, but should it happen, all payments made by the student to the school related to attending the course, including application fees and other fees, will be refunded in full.

GROUND FOR TERMINATION:

A student's enrollment can be terminated at the discretion of the institution for insufficient academic progress, non-payment of academic costs, or failure to comply with rules and policies established by the institution as outlined in the catalog and this agreement.

GRADUATION REQUIREMENTS

To fulfill the requirements of a term, the student must meet classroom attendance requirements, complete all homework assignments, and projects satisfactorily, participate in class in a satisfactory manner, and have an average grade on exams of at least 75%. In the fourth term the student must demonstrate competency in astrological counseling, speaking, and business communications. The student must also fulfill all monetary obligations to the school.

GRADES

For each course slightly different rules may apply, and the instructor will provide these rules clearly on the first day of class. In some courses, there may be 3 exams, each of which contributes 1/3 of the final grade, or there may be, for example, 2 exams that comprise 25% of the grade each and a final exam that comprises 50% of the grade. In other courses 30% of the grade may be from homework and projects and 70% from exams. These are just typical examples, and the rules may vary from these examples. Grades are assigned as follows:

Grades are determined from attendance, quizzes, and class participations.

95% to 100%	= A	= (4.0)
90% to 94.99%	= B+	= (3.5)
85% to 89.99%	= B	= (3.0)
80% to 84.99%	= C+	= (2.5)
75 to 79.99%	= C	= (2.0)
Below 75%	= F (fail)	

In parentheses is given the grade points for each grade. A student's final Grade Point Average (GPA) is the average Grade Points received for all 4 terms.

A student can request to take a make-up exam if a grade of C+ or lower is received on an exam or the student misses class, but the student must accept the new grade even if it is lower than the first one, and the make-up exam must be taken within 3 weeks of the date the exam was originally given.

Note that in addition to the test scores, students must have adequate attendance and complete all homework assignments for each term. During the first 3 semesters the entire grade is based on test scores. During the fourth term, evaluation of the student's counseling, speaking, and business communication skills will account for 50% of the grade, and the exams account for the other 50% of the grade.

COURSE SCHEDULE:

Part Time Evening (in campus): A Part Time Evening Student attends classes 2 evenings per week, Mondays and Wednesdays. Each class is 2 hours long.

Online Classes: Student attends 2 evenings per week, Mondays, and Wednesdays. Each class is 2 hours long.

SCHOOL CALENDAR

There are 5 terms in the program. Each term is 6 1/2 months long. School starts in May and ends in September the following 2 years and 9 months later.

There are 14 weeks in each course which consist of 11 weeks of classes and 3 weeks of breaks.

CLASS SCHEDULE: ON CAMPUS AND ONLINE

ON CAMPUS: Monday and Wednesday Evening, Eastern Time. Classes are from 07:00 PM - 09:00 PM. There is a few minutes break about halfway through the class.

ONLINE: Monday, and Wednesday evening, Eastern Time. Classes are from 07:00 PM - 09:00 PM. There is a few minutes break about halfway through the class.

Note that for a few classes, there maybe weekend classes so that guest lecturers can make presentations. These classes will be scheduled to accommodate the schedule of students and guest lecturer.

1st Term:

AGY101: Astrology: Science or Superstitions
AGY103: Essentials of Astrology

2nd Term:

AGY201: Astrological Consulting
AGY151: Harmonics and CosmoBiology

3rd Term:

AGY121: Astrolocality and Compatibility
AGY106: 20th Century and Analytical Methods

4th Term:

AGY111: Forecasting Methods
AGY116: 20th Century Analytical Methods

5th Term

AGY275: Advanced AstroLocality
AGY251: Ethics and Consulting Skills

HOLIDAYS

When a holiday is observed, there are no classes for the entire week. There are no classes on the following holidays: Memorial Day, Independence Day, Labor Day, November 26-27 (Thanksgiving), Christmas and New Year's Day.

HOURS OF OPERATION

The administrative offices, library, and computer room are open from 09:00 AM to 05:00 PM Monday to Friday, and during other hours when classes are in operation and there is a staff member or volunteer available to monitor the facilities.

Instructors are required to be in the instructor's office for at least 1 hour every day, and to be available to students during that hour. Part-time instructors must also have office hours proportionate to the number of classes being taught.

TRANSFER OF CREDITS; TO AND FROM AVALON

If you wish to transfer credits from another learning institution to Avalon, please send an official transcript from the school you attended to the registrar for evaluation. Because the curriculum at Avalon is unique, transfer of credits from most schools is not available. If you are interested in transferring credits from Avalon to another school, contact that school regarding the possibility of transferring credits.

Avalon is a licensed, non-accredited, non-academic institution with a unique curriculum and transfer of credits is likely only to schools with comparable programs.

Students at Avalon receive a Professional Astrology Certificate (PAC) after completing 10 courses. Graduates who receive the Professional Astrology Certificate have also fulfilled the academic requirements for ISAR CAP (Certified Astrological Professional) certification, and may take the ISAR exam. Upon passing the ISAR CAP exam, CAP certification is granted.

PREPARATION FOR EMPLOYMENT

The PAC Certificate program is designed to provide the student with the knowledge and expertise needed to be a competent professional astrologer or to work in a field that requires expertise in astrology.

Graduates of the Certificate program are also eligible to take the ISAR (International Society for Astrological Research) exam to become ISAR Certified Astrological Professionals (CAP).

ISAR and NCGR are prestigious organizations and their certification programs are widely recognized for their professionalism and high standards.

The Avalon School of Astrology, Inc. will assist each graduate with job placement; however, The Avalon School of Astrology, Inc. does not guarantee employment.

COURSE DESCRIPTIONS

Each term is 6 1/2 months long. School starts in April and ends in January the following 2 years and 9 months later. There are 14 weeks in each course which consist of 11 weeks of classes and 3 weeks of breaks.

There are 2 courses per term for a total of 90 classroom hours per term. Each course successfully completed adds 3 credit hours to the student's total of credit hours completed. To complete all requirements for graduation, a student attends classes for 5 terms, for a total of 450 classroom hours.

DEFINITION OF THE UNIT OF CREDIT:

A clock hour is defined as a minimum of 50 minutes of supervised or directed instruction and appropriate breaks.

The Avalon School of Astrology differs from most post-secondary academic programs in that only one course is taught at a time.

Rather than take five 3 credit courses simultaneously throughout the 15 week term as is done in many schools, the Avalon student takes one course for 14 weeks in each course which consist of 11 weeks of classes and 3 weeks of breaks, followed by the next course. Because the student must master the material in one course before proceeding to the next course, it is not possible for the student to take courses simultaneously, so they are given sequentially in 14 week blocks.

In all of the courses described above, students are encouraged to think critically and determine for themselves through homework assignments which theories, projects, group assignments, etc, are most promising and useful.

At Avalon, a strong emphasis is placed on empowering students to master astrological techniques and astrological theories, and to determine for themselves among the vast historical tradition of astrology what relevance and potential usefulness astrology may have for use as a tool in modern times. Instructors fully respect the conclusions and views of students, as long as they are based on excellent scholarship and integrity.

The Avalon School of Astrology is dedicated to high scholarship, excellence, and the pursuit of truth, and does not engage in promoting one particular philosophical viewpoint over others. We follow the academic motto, "The Truth Shall Set Us Free". Although Avalon is a non-academic institution, the amount of course content is designed to be similar to that in a challenging college course.

COURSE NUMBERING SYSTEM:

The course numbering system uses a six digit alphanumeric identifier. The prefixes are characters that represent the type of course and the suffixes are numbers that represent the sequence in which they are taught. The 100 level courses are introductory or first year level courses and the 200 level courses are more advanced courses.

The numbering scheme was strictly devised by The Avalon School of Astrology, and does not have any direct equivalences to course numbering schemes used by any other schools.

RULES AND REGULATIONS

Conduct and Attitude: All students are expected to be respectful and courteous while on the school campus. Students should not be impaired by alcohol or illegal drugs while on campus. Violent, threatening, humiliating, or abusive behavior or harassment of others is also not tolerated. Engaging in illegal activity while off campus can also affect a student's standing in the school. A student may be dismissed for any of these activities. Theft of property from the school or other students is grounds for immediate dismissal.

Students and staff work as a team to assist one another to reach excellence. We strive to inspire this "team spirit" in every student and to benefit from the diverse approaches, broad spectrum of creativity, and talents which different students and faculty bring to the learning process.

We encourage each person to express his or her own individuality while at the same time respecting the needs, wishes, and interests of others, and, when necessary, to compromise for the benefit of the whole. The Avalon School of Astrology strives to produce graduates with excellent ethics, character, and communication skills as well as achieving excellence in the understanding and practice of astrology.

Attendance, Missed Classes, and Tardiness: Students may not miss more than 12 classroom hours in one term. A student that is tardy by more than 5 minutes but less than 1 hour is given 1 hour of missed classroom time. For tardiness of 1 hour or more, then amount of missed classroom time assigned to the student is in hours, rounded up to the next hour, so, for example, a student that is 1 ½ hours late for class is given 2 hours of missed classroom time. The same formula applies to students that leave a class early. For example, a student that leaves a class 1/2 hour before the class ends will be considered to have missed 1 hour of classes. The total number of hours from absences, tardiness, and leaving classes early per term must not exceed more than 12 hours.

After 15 hours of missed classroom time, the student is counseled by the Director of Education to discuss the problem and to determine if the student can arrange affairs so that the student's missed classroom hours stays under 12 for the term.

Make-up Work: Instructors have the option of deducting points for assignments that are handed in late. All homework and assignments must be satisfactory and handed in by the last day of classes.

A student may make up missed classroom time by attending weekend classes or other scheduled classes at the same level as the classes missed prior to the next term, if these are available and there are available seats in the class. When possible, a student will be given the opportunity to fulfill missed course work or homework assignments through after-hours programs, but if adequate opportunities for making up missed work are not available or the student is unable to fulfill these requirements, then the student will need to repeat the requirements of the term before being able to proceed to the next term or graduation.

Leave of Absence: A student must complete the 4 terms of course work within 6 years. It is not necessary to enroll full-time or to take all 4 semesters consecutively. Students may take a leave of absence and still graduate as long as all requirements of all 4 terms are fulfilled within a 6 year time period.

In cases of emergencies and family problems, a student may be granted a leave of absence for a reasonable amount of time as determined by the Director of Education. A request for a leave of absence must be in writing and the date of expected return must be specified.

If the student does not re-enter within the specified time and has not notified the school, the student's contract will be terminated and he/she is granted a refund according to the Refund Policy.

Termination in Training and Repeating Course work:

A student who receives lower than a B grade on any exam may request the opportunity to take a make-up examination. Students are allowed to take a given examination only one additional time. If a student's average score on exams for a term is less than 75%, the student will not pass the term, and must fulfill the requirements for that term at a future time before being able to proceed to the next term.

Probation: A student that does not adhere to the attendance policy will be placed on probation for 30 days. If the student has not corrected the attendance problem within 30 days, the student will be counseled by the Director of Education, with a possibility of termination.

Re-entry: A student whose attendance has been terminated for any reason, including suspension for unsatisfactory progress, and desires to re-enter the program, must notify the school and be interviewed by the Director of Education. The Director of Education's decision is final. If the Director of Education approves, the student may re-apply following the required admission procedures. After a student's attendance has been terminated two times, the student may not re-enter the program.

STUDENT SERVICES

Housing and Transportation: The Avalon School of Astrology does not provide housing and transportation to the students. A list of reliable Realtors and rental properties in close proximity to the School will be provided to the Student that requests housing assistance at the time of enrollment. A list of apartments within a few miles of the school is available. All of these apartments are clean, comfortable, and in very safe and pleasant neighborhoods. Sharing a two, three or four bedroom apartment can lower the cost.

There are also many other apartments at a greater distance from the school, and there are also homes that can be rented. Typically a security deposit is required, and there may be other requirements and restrictions. There is no public transportation available to the school, so we recommend that students have a car or other form of reliable transportation. Students seeking roommates and car pools are put on a list, and may contact one another.

Placement Counseling: Students are assisted with placement and furnished names and addresses of employment possibilities or possible clients. Their names are also posted on our web site's "Professional Astrologer" page. Inquiries made to the School from potential employers or clients will be posted on the bulletin board. The School will assist the Student with employment to the best of its ability, but cannot guarantee employment.

A very high priority of the The Avalon School of Astrology administration and teaching staff is to prepare each student for a successful career. During the interview process, each student will be asked what career objectives, if any, the student has. Therefore, from the very outset, the school takes an active interest in the goals and interests of the students, and works to assist the student in achieving his/her career goals.

The Placement Director is responsible for obtaining up-to-date information on career opportunities for astrologers, and in making sure that students receive

the education and training needed to meet the current employment needs in the industry. By matching student talents and interests with current job conditions, every effort is made to assist the student in launching a successful career. Instructors are available regularly for consultation with students, and the instructor may consult with other staff members or job placement experts and/or refer the student to these individuals to assist as well. There are many ways in which skills in astrology can be used in a career, and the Avalon staff will help find the path that is best for each student.

Upon successful completion of the program, The Avalon School of Astrology will assist each graduate with job placement; however, The Avalon School of Astrology does not guarantee employment.

The Avalon School of Astrology is not accredited. Avalon is licensed by the State of Florida Commission for Independent Education, but the school is not accredited. Also, Avalon offers a diploma, not an academic degree. Credits earned at Avalon are not transferable to colleges and universities.

There is no legal authority that controls the quality of astrological practitioners. There are no legal requirements or certifications that are required to be able to practice astrology. However, the National Council for Geocosmic Research (NCGR) has the most widely endorsed and accepted standards for certification in the United States. There are 4 levels of NCGR certification, and NCGR Level IV is the highest level of certification and indicates that the astrologer is fully competent and adequately trained and educated. For schools that have an exceptionally good educational and training program, NCGR allows graduates to waive the first 3 levels of certification and apply directly for NCGR Level IV Certification. The Avalon School of Astrology is one of the few schools that has been awarded this distinction. Graduates of Avalon are encouraged to apply for NCGR Level IV Certification soon after graduation. The NCGR website is www.geocosmic.org.

Graduates of Avalon can take the International Society for Astrological Research (ISAR) certification program.

There are legal requirements to practice astrology in most counties of the United States and in most countries. Astrologers, like all professionals, must obtain the appropriate authorization from the local government administration in order to be able to practice. In some counties, the fees to be an astrological consultant may be extremely high, and in some counties astrology is classified with fortune telling and may even be illegal! You must check with local authorities and comply with all legal requirements.

In many counties where an old law has declared the practice of astrology to be illegal, a meeting with city officials has been able to reverse or annul this old law. However, such reversals or annulments of laws cannot be guaranteed and practitioners of astrology should be very careful to determine what rules, regulations, or possibly total restrictions on astrological practice are in effect in the community in which you intend to use astrology.

Also note that astrology is not accepted and/or endorsed by most academic institutions and professional associations. Therefore, even if the graduate from The Avalon School of Astrology has upper level academic degrees, there will be very few opportunities to teach astrology in an accredited academic institution.

Also, extremely little, if any, astrological theory is supported by scientifically conducted research studies. There are many applications which require validation such as, for example, the determination of potential applicants for employment. There are federal regulations that require all screening tests of job applicants to be validated with research studies. Astrological analysis at the current time does not meet this standard so consequently it is illegal (and also unethical) to use astrology to screen job applicants.

For the above reasons, astrology is often practiced as a form of education and/or entertainment. To make declarative statements about what will happen based on astrology is unethical.

Student Records: Record of each student are permanently retained by the school. These records include information regarding the enrollment and attendance, academic progress, conduct, and placement, as well as official transcripts of grades of the student.

Student records are maintained in a fire resistant container, and also saved in a computer file with a backup copy. Duplicate record are kept at a separate location and are available to Students upon individual request. Student records will be provided to potential employers only after written request has been made by the Student.

Grades and progress reports are provided to students within 1 week of taking exams. Exams are administered in the 5th, 10th, and 15th (final) week of each term. The records of progress and enrollment of a student will also be made available to any student upon request, at no extra charge, within 7 days of the receipt of the request.

Student records are kept on file during and after

graduation. Upon graduation students receive a diploma and a transcript of grades and academic performance. After graduating, the student can obtain additional transcripts or copies of the diploma for a very reasonable fee at any time. Student records are confidential and are not released to anyone except to the student or graduate unless written permission by the student or graduate is provided.

Student Activities: The Avalon School of Astrology is a small school and we do not currently have athletic teams or other clubs. We do, however, encourage occasional Friday or Saturday night get-togethers to enjoy a movie and pizza, and also to have informal meeting times to study in groups, discuss interesting topics, invite in speakers on weekends, etc.

Students attend The Avalon School of Astrology because they are excited about astrology and interested in gaining greater expertise, and very often also to gain sufficient skills to be employable.

Debates, discussions, projects, and having guest lecturers can be an entertaining break from the very hard work of mastering astrological theory, while at the same time helping expand one's understanding and appreciation of astrology.

Grievance Procedures: A grievance procedure is available to any student who believes a school decision or action has adversely affected his/her status, rights or privileges as a student. The purpose is to provide a prompt and equitable process for resolving student grievances.

Students with grievances should first meet with the Director of Education and complete a written statement. If the grievance is not resolved, then the executive Director will review it with all parties concerned. The Executive Director's decision is final.

Students who feel a grievance is unresolved may refer their grievance to:

Executive Director
Commission for Independent Education
325 West Gaines Street
Suite 1414
Tallahassee, FL 32399-0400
Toll free 888-224-6684

FACULTY AND STAFF

The school is supervised by the President, Fei Cochrane. The President oversees the daily operations of the school and is responsible for ensuring that the mission of the school and that the policies and regulations of the school are properly carried out.

The Director of Education consults with the Board on the curriculum and educational program.

The Placement Director is in charge of researching current employment conditions. The Placement Director advises the Director of Education on findings in this regards, and the Placement Director also oversees consultations and dissemination of information to students regarding employment opportunities and strategies for accelerating the careers of graduating students.

The Admissions Director is in charge of the processing of student applications, and the Financial Aid Director is responsible for overseeing evaluation of students for financial aid and notification of students of the amount of financial aid that they have received.

Given the very small size of the school at this point, there are only 2 staff members, and they perform several functions.

Administrative Staff: Currently the administrative staff consists of the two founders of the school, as follows:

David Cochrane, B.A.: Director of Education, Placement Director (Part-time). Taught astrology classes in the Alachua County (FL) community education program from 1974-1980, Served as President of International Society for Astrological Research (ISAR) for 2 years, served as board member for 2 additional years, currently and advisor to the National Council for Geocosmic Research (NCGR) for the past 7 years. Has been a speaker at over 15 international astrology conferences.

Fei Cochrane, B.S.E., TACC: School President, Admissions Director, Financial Aid Director (Part-time)

FACULTY

Our faculty members are carefully selected from among the best educators in the field of astrology. They bring to the classroom the benefit of many years of practice in the field of astrology.

Each instructor has his or her own areas of specialization, so that students have the opportunity to learn from experts in psychological, business, and technical areas of astrology and in a variety of different methods and approaches.

Faculty member:

David Cochrane, MA, B.A., C.A.P.
(UF: MA, Research and Methodology)

INSTRUCTOR OFFICE HOURS

Full-time instructors are required to have 1 hour of time at their office each day at a scheduled time of the day. Part-time instructors have proportionately smaller office hours. Students may visit instructors during these office hours for counseling, advice, questions, or assistance and extra help in learning the subject material.

Faculty and School Evaluation by Students:

At the end of each term, students submit anonymously an evaluation of the instructors and the school in general, along with any suggestions or advice.

The Avalon School of Astrology staff and the Board of Directors are constantly monitoring the school activities to ensure that the education and the atmosphere is the very best that it possibly can be.

BOARD OF DIRECTORS

The Avalon School of Astrology is governed by a Board of Directors.

The Board of Directors issues policy statements, appoints the President of the school, makes the budget, and makes changes, as needed, to the policies and procedures of the school.

Members of the Board of Directors:

David Cochrane, B.A., chairperson
Michelle Gould, MFA
Pam Gallagher, C.A.P., Rev., B.A
Gisele Terry, M.A., MFT
David Mockaitis, TACC

LICENSURE

The Avalon School of Astrology is licensed by the state of Florida to operate as a vocational post-secondary school. The school facilities have met all zoning and inspection requirements.

Commission for Independent Education,
Florida Department of Education
325 West Gaines Street, Suite 1414
Tallahassee, Florida 32399-0400
Phone: (850) 245-3200
Toll Free: (888) 224-6684
Fax: (850) 245-3233 or (850) 245-3234

LEGAL OWNERSHIP

The Avalon School of Astrology is a Florida Corporation, a non-profit educational institution under IRS 501(c)(3) and is owned by David and Fei Cochrane.

GOVERNING BODY

The name and address of the governing body of the The Avalon School of Astrology, Inc. is:

The Avalon School of Astrology, Inc.
6212 NW 43rd Street, Suite A
Gainesville, FL 32653

The Avalon School of Astrology

Code of Ethics

Graduates of The Avalon School of Astrology agree to observe the following Code of Ethics in all of their astrological work.

A) To do no harm. To perform services with the intent to help and serve client

B) To respect the dignity and worth of every human being in their right to self determination. To encourage and facilitate the self-development of the client, while also having due regard for the interests and rights of others.

C) To avoid frightening the client with extreme predictions and to avoid installing false hopes in the client.

D) To preserve the confidentiality and anonymity of a client and all material relating to a client. To take great care in the publication or presentation of case material and to maintain anonymity unless the client otherwise agrees.

E) To ensure that the client is made fully aware of the details of the services provided, such as the duration of the consultation and the fees involved before any work is undertaken.

F) To maintain proper professional boundaries with clients, and not engage the client in one's personal life or develop a sexual relationship while the person is a client.

G) To continue to learn and improve skills in astrology

H) To properly present professional credentials and not exaggerate or make false claims regarding professional qualifications.

I) To respect all clients and to not discriminate based on age, color, culture, ethnic group, disability, gender, race, religion, or sexual orientation.

J) To ensure that potential clients, whose needs are beyond the competence of you, the astrologer, are referred to appropriate professional individual or agencies.

K) To refrain from offering specific medical, legal or financial advice to a client on astrological grounds unless the appropriate skills or qualifications have been obtained.

L) To maintain the highest standard in all dealings with clients, and to refrain from behavior likely to bring astrology of the school into disrepute.